



Remote Learning Plan 2020-21

Aims of this document:

- To outline our approach for pupils who will not be attending school, as a result of government guidance, the need for self-isolation or the closure of a class or year group
- To outline our expectations for staff that will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, assessing and planning for pupils.

We will provide appropriate remote learning for pupils who are not able to attend school so that no-one needs to fall behind. In the following points, an outline of the provision will be made.

This plan will be regularly reviewed and adapted as required, due to the uncertain and changing nature of the local and national picture.

Curriculum

Balfour Junior Academy is committed to ensuring that all children receive a quality education in the form that has been designed by the school. Therefore, the school is committed to ensuring that any remote learning is aligned to the school curriculum. This ensures the school community maintains consistency and children are engaged with their learning.

Our curriculum aims will therefore continue to be delivered by ensuring that teachers take ownership of remote learning packages with children's individual needs being accounted for. However, there might be times when teachers need to direct families to some online learning platforms to complement their learning such as:

- White Rose Maths
- Oak National Academy
- BBC Bitesize
- Purple Mash

Engagement and Accessibility

The school has developed systems to monitor participation through checking pupils' engagement with Microsoft Teams and making welfare phone calls. The school will support families with low engagement so that they can assist with accessing remote learning.

Children's access to technology will be monitored. The school, where possible, will loan equipment to children. Where this is not possible, work packs will be delivered.

The school website will include information to demonstrate how to access Microsoft Teams and pupils will be regularly reminded about how to login and find the relevant work.

The school has adopted an approach to cater for three scenarios:

- 1) Individual child self-isolating
- 2) Class or year group closure
- 3) Whole school closure



Scenario 1 - Individual pupil/s self-isolating for 14 days:

Curriculum	<p>A weekly timetable with links to teaching videos and online resources will be posted on the year group General Channel on Microsoft Teams</p> <p>Maths – A link to the relevant White Rose Maths teaching videos will be provided on the weekly timetable. A work pack containing the White Rose Maths unit/s being taught in school will be provided for pupils to complete.</p> <p>English – A link to the relevant Oak National Academy teaching videos will be provided on the weekly timetable. A reading and GPaS workbook will be provided for each child and the relevant pages will be given on the timetable, along with details of writing tasks.</p> <p>Reading books will also be provided</p> <p>Daily reading, use of Accelerated Reader, Purple Mash and Times Table Rockstars to support daily practice of basic skills.</p> <p>Other lessons continue to be the topic studied by the year group and follow the school planning objectives – details will be included on the weekly timetable. Some BBC Bitesize videos and tasks may be used if relevant to the school’s curriculum.</p>
Communication and feedback	<p>School office staff may be able to answer questions and give general updates.</p> <p>Class teachers can be emailed before and after school. Senior school staff can be emailed during working hours (8am-4pm)</p> <p>Phone calls will be made by class teachers or senior staff to check in with your welfare.</p> <p>Pupils’ engagement with learning tasks will be monitored daily by school staff through the Microsoft Teams Insights function.</p>

Scenario 2 - Class or year group closure

Curriculum	<p>A weekly timetable with links to teaching videos and online resources will be posted on the year group General Channel on Microsoft Teams.</p> <p>Maths – Class teachers will provide teaching videos and details of tasks to be completed each day. These will be uploaded to the class channel on Microsoft Teams. White Rose Maths videos and tasks will also be used.</p> <p>English - Class teachers will provide teaching videos and details of tasks to be completed each day. These will be uploaded to the class channel on Microsoft Teams. Oak National Academy videos and tasks will also be used.</p> <p>Reading books will also be provided</p>
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	<p>Daily reading, use of Accelerated Reader, Purple Mash and Times Table Rockstars to support daily practice of basic skills.</p> <p>Other lessons continue to be the topic studied by the year group and follow the school planning objectives – details will be included on the weekly timetable. Some BBC Bitesize videos and tasks may be used if relevant to the school’s curriculum.</p>
Communication and feedback	<p>School office staff may be able to answer questions and give general updates.</p> <p>Class teachers and senior staff can be emailed during working hours (8am-4pm)</p> <p>Phone calls will be made by class teachers or senior staff to check in with your welfare.</p> <p>Pupils’ engagement with learning tasks will be monitored daily by school staff through the Microsoft Teams Insights function.</p>

Scenario 3 – Whole school closure for unspecified length of time

Curriculum	<p>Teachers, Teaching Partners and support staff who are able to work at school will provide for Keyworker and Vulnerable pupils</p> <p>A weekly timetable with links to teaching videos and online resources will be posted on the year group General Channel on Microsoft Teams.</p> <p>Teachers working from home will pre-record daily English and maths teaching videos and provide details of the tasks to be completed each day. These will be uploaded onto Microsoft Teams.</p> <p>Oak National Academy and White Rose Maths videos and tasks will also be used.</p> <p>Details of work for other subjects will be provided on the weekly timetable, online resources such as BBC Bitesize videos and tasks may be used if relevant to the school’s curriculum.</p>
Communication and feedback	<p>Class teachers and Senior staff can be emailed during working hours (8am-4pm)</p> <p>Phone calls will be made by class teachers or senior staff to check in with your welfare.</p> <p>Pupils’ engagement with learning tasks will be monitored daily by school staff through the Microsoft Teams Insights function.</p>



Safeguarding considerations

Keeping everyone safe when providing remote education or mentoring is also essential. Remote education is a new experience for both staff and pupils, so it's important that schools understand how to approach safeguarding procedures online. Staff will be refreshed on safeguarding procedures prior to conducting any lessons. All staff will have re-read Keeping Children Safe in Education part 1 and the school safeguarding policy.

As always, staff will not communicate with parents or pupils outside school channels (e.g., they shouldn't talk to parents using their personal Facebook accounts, or contact pupils using their personal email addresses or phone numbers).

Any concerns raised in sessions or issues relating to safeguarding need reporting to the DSL immediately and usual procedures followed.

If parents or carers have a concern about the welfare or safety of a child, please do not hesitate to contact the school's safeguarding team. The school's Designated Safeguarding Lead (DSL) is Mrs Mayston and Mr Kirk, Mrs Dennis and Mrs Denny are deputy designated Safeguarding Leads. The email addresses of the Safeguarding team are available on this website, or you can call the school office and speak to one of them to confidentially report a concern.

Also, if you want to report an incident or suspicion of abuse, you can contact:

- the local authority child protection team – even outside normal office hours
- the police – call 999 in an emergency or otherwise 101
- the Child Exploitation and Online Protection Centre (CEOP). This is the UK's national police agency for dealing with child protection, particularly online abuse. If you're worried about someone's behaviour towards a child online, you can report this online at www.ceop.police.uk

Frequently Asked Questions

How can Parents/Carers help with learning at home?

Where possible, it is beneficial for pupils to maintain a regular and familiar routine. We recommend that each "school day" has a structure, this includes regular waking up and bedtimes and daily reading for pleasure.

We encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work. This can include finding an appropriate place to work and, to the best of their ability, supporting pupils with work encouraging them to work with good levels of concentration.

We recommend that pupils spend around 45 minutes each day working on English tasks and 45 minutes on maths, with at least 30 minutes devoted to other subjects such as science or history. Regular exercise is important, so we would suggest at least 20 minutes each day spent on a physical activity.

What happens if we cannot access digital resources?

While every effort will be made by staff to ensure that work is set promptly on the appropriate platforms, the school cannot guarantee that the chosen resources will work on all devices. Should accessing work be an issue, parents should contact school immediately to discuss alternative solutions e.g. paper copies of work or loan of tablets. These will be discussed on case-to-case basis. Hard-copy work books will also be provided for pupils to work in at home, these will be aligned with the topics covered in class from your child's current year or to catch up with the work that was not covered in the summer term of last year.

How will we get the workbooks or packs of work?

Please collect work packs from the school office if you are able to. If you are self-isolating and unable to leave home, please arrange for another family member or friend to collect the work. If there is no-one at all available, please contact the school office and we will arrange a delivery of the work.